

Quick Start Guide :

Add a Track to a Location in OperationsPro

This step-by-step guide will allow the user to add track(s) to any previously-created location. Here again, the user should take time to think about what the track's purpose will be. And, before creating any individual tracks at a location, should be familiar with what each of the four track-types were designed to do within OpsPro. It is suggested the user read through the help files found here...

[Spurs](#)

[Yards](#)

[Classification/Interchange](#)

[Staging](#)

Step-by-step "How-To":

1. Open **PanelPro** (if not already open).
2. From the menu-bar, select **Operations--->Locations**.
3. Click the "Edit" button for the **Location** to which to add a track.
 - a. Select one of the track-types from the area labeled "Tracks at this location".
 - b. Click on "Add <track-type> Track" near the bottom of the window.
 - i. Fill in the Name and Length for the new track. (see ***Note**)
 - ii. Click on "Add <track-type> Track" again.
 - iii. Select car-types to be allowed into this track (default = all types).

Each of the track-types have their own selectable areas that further limit the track itself. For new users, it is suggested to leave these as they are and revisit (and edit) a track later if more options are needed.

- iv. Click "Save <track-type> Track" at the bottom of the window.
 - v. To add another track of the same type, change the Name and Length in the fill-in boxes at the top, and click "Add <track-type> Track" again.
 - vi. Close the "Edit track" window.
 - c. To add a track of a different type, return to Step 3.a. and repeat the process.
 - d. To "Edit" any track at the location, simply click on the "Edit" button.
 - e. Close the "Edit Location" window.
4. Close the **Locations** window.
5. Exit **PanelPro**, or continue to develop other OpsPro sections.

Upon completion of this task, the user should have new track(s) in a given location, usable by the program for the movement of cars. These tracks will have been given specific uses depending upon the type selected by the user and can be changed as desired. The user should be able to return and edit any track at a later time, as individual proficiency with the process is reached.

***Note:** Track length may be entered as the actual length of the track expressed in inches. Use the " symbol after the measured length and the program will convert that to scale feet.

All these quick-start guides are intended for use with OperationsPro, a stand-alone application accessed from within PanelPro. The use of any other PanelPro functions (such as creating a panel) is NOT required.